

### Municipal Building Official II

<b>Competition Number</b>	59-791	<b>Job Code</b>	0662
<b>Posting Date</b>	June 27, 2021	<b>Closing Date</b>	July 25, 2021
<b>Job Status</b>	One Permanent Full-Time and One Temporary Full-Time		

Position Overview:

Responsibilities:

- Ability to perform plans examination or building inspections for Part 9 types of buildings to confirm compliance with the requirements of the Building Code Act, the Building Code, and all other applicable laws, resolutions and policies.
- Conduct mandatory and non-mandatory building and plumbing inspections.
- Reviews plans exam and inspection results with builders, professional consultants and property owners in the office or on site; advises on problems encountered and provides technical guidance. Interprets code/by-law as required.
- Prepare and serve orders, as required, per the Building Code Act.
- Respond to, investigate and resolve building and grading complaints.
- Provides leadership and technical expertise for pre-application meetings with the application process and timely review of permit application drawings and pre-empts problems by determining needs and code compliance early in the design process.
- Reviews alternative solutions; proposes and recommends them for approval to management and Chief Building Official (CBO).
- Establish and maintain approved building permit documents for Corporation.
- Assist in the enforcement of zoning by-laws and planning approvals both during plans review and on site.
- Responsible for accurate data entry and file maintenance for building permits.
- Verification of structural drawings for small buildings
- Perform other related duties as assigned.

Requirements:

- Must be reliable with good attitude and employment record.
- Must successfully complete a medical examination if required.
- Must have the ability to support and project values compatible with the organization.
- Must have a minimum 3 year degree or diploma in Architectural - Construction Engineering Technology or related field.
- Must have a valid MTO class 'G' driver's license in good standing and the use of a personal vehicle.
- Must have the ability to participate as an effective team member.
- Must have the ability to work independently and efficiently with exceptional organizational skills.
- Must have a thorough understanding of the technology and methodology of the construction industry and knowledge of building-related legislation, regulations and by-laws.
- Must have good communications skills with a customer service focus to deal effectively with both technical and non-technical customers.
- Must have a high degree of analytical, creative and judgment abilities to accurately evaluate construction projects and building plans for compliance with the Ontario Building Code.
- Additional minimum qualifications and requirements as indicated below for the Municipal Building Official II.

In addition to the Minimum Qualifications and Requirements, the Municipal Building Official II also requires:

- Must have a minimum of 2 years related experience in the construction industry.
- Must possess all POQ's (Proof of Qualifications) for the Municipal Building Official II position and be able to provide documentation from the Ministry of Municipal Affairs: General Legal Processes and Responsibilities, House, Small Buildings, HVAC - House, Building Services, Plumbing - House, Plumbing - All Buildings, On-site Sewage Systems, and Building Structural

**To apply visit :**

**<https://www.kitchener.ca/en/jobs-and-volunteering/job-opportunities.aspx>**

<b>Hours of Work</b>	Monday - Friday 35 Hours per week		
<b>Location</b>			
<b>Facility</b>	City Hall	<b>City</b>	Kitchener
<b>Compensation</b>			
<b>Salary Range</b>	\$70,436 - \$88,045	<b>Grade/Band</b>	9